

RESOLUTION NO. 2020-02

(Relating to Borough Boards and Commissions and the Conduct of Borough Business)

WHEREAS, the Borough Code of the State of Pennsylvania and the Code of Ordinances of the Borough of Lansdowne enable and authorize the various Boards and Commissions to exist and to carry out various municipal practices, business, and operations on behalf of Lansdowne Borough and the residents of Lansdowne and;

WHEREAS, depending on the Board or Commission authorized by Lansdowne Borough Council, different Pennsylvania statutes or Borough ordinances apply to the respective authority and process of each, and;

WHEREAS, Borough Council may apply additional authority, process, or mandate to the various Boards and Commissions that further delineate the various business and operations to be carried out by each Board and Commission, and:

WHEREAS, it is a primary role of the Chair of each Board and Commission to conduct the business of each entity within the respective statutes and/or ordinances applicable to such Board or Commission, and;

WHEREAS, it is a primary responsibility of the Chair of each Board and Commission to insure Borough Code statutes and Borough Council authorizations are understood by such Board or Commission's members, and;

WHEREAS, any uncertainty that may arise as to the statutes or ordinances shall be clarified through consultation with the Borough Council or its designee such as the Borough Manager or Borough Solicitor, and communicated to all members of the Board or Commission, and;

WHEREAS, the members of the Boards and Commissions for Lansdowne Borough serve in an official capacity as public servants governed by Borough Code, the Sunshine Act, and, the Ethics Act and;

WHEREAS, the business of Lansdowne Borough shall follow an orderly process and be examined in a thorough manner by the elected officials on Borough Council and;


WHEREAS, the business of Lansdowne Borough shall be transparent to the public through a clear, simplified, and advertised process by the establishment of meeting agendas and an orderly process for addressing items of importance to the Borough of Lansdowne and;

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lansdowne, that:

1. Chairs of the Boards and Commissions shall ensure that agendas of their meetings are provided to the Borough Manager to be posted on the Borough website at least a day before the respective meeting occurs.

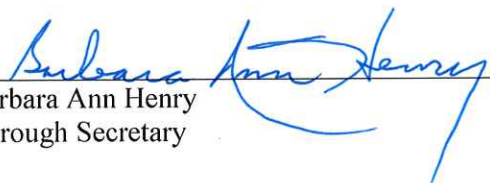
2. All Chairs of the Boards and Commissions shall ensure that minutes of all meetings are approved by their respective Borough entities and provided to the Borough Manager to publish on the Borough website in a timely manner.
3. Recommendations, and proposals by the Boards and Commissions shall be communicated by their respective Chairs in a timely report to their Liaisons on Council.
4. Business conducted by Boards and Commissions should be planned in a manner to allow Council Committees the time and ability to deliberate on the recommendations and proposals presented by the respective Boards and Commissions.
5. All business conducted at Boards and Commissions shall provide an opportunity for public comment and encourage engagement and participation of the residents of Lansdowne.
6. This Resolution may be modified, amended, rescinded or temporarily suspended by a vote of the majority of members of Council.

ADOPTED this 6th day of January, 2020



Benjamin D. Hover
Council President

ATTEST:



Barbara Ann Henry
Borough Secretary