

## Lansdowne Borough Council

### BUSINESS MEETING

September 7, 2022

### UNAPPROVED MINUTES

The Lansdowne Borough Council Business Meeting was held virtually and in person on Wednesday, September 7, 2022, at 7:00 p.m.

President Hover opened the meeting and Mayor Byrne lead the Pledge of Allegiance. Members Present: President Hover, Mayor Byrne, Vice President Naji-Taylor, Ms. Young, Mr. Curry, Ms. Martsolf, and Ms. Bowker. Ms. James arrived late at 7:10 p.m. Also Present: Solicitor Robert Scott, Borough Manager Craig Totaro, Police Chief Kenneth Rutherford, Borough Engineer Kevin Matson, and Borough Treasurer Ms. Donna Lang.

**Approval of Agenda** Ms. Bowker motioned to approve the agenda. Seconded: Vice President Naji-Taylor Vote: Ms. Martsolf wanted to add an item to the list of action items. She motioned for the payment for the community events banner. Seconded: Vice President Naji-Taylor Vote: Unanimous

### **Announcements and Presentations**

#### **American Legion**

- Commander Barrett came to speak about Lansdowne flying the flag for POW's and MIA's. Last year there were 81,600 people either prisoners of war or missing in action. This year that number stands the same. We fly these flags around the country especially for the families that do not have closure, but also for the men and women locked in prisons or cages or washed down streams and never identified. Another good reason to fly the flag though is for the ones that will come home.

#### **Solicitor's Report** Solicitor Robert Scott reported

- There was no report for this evening's Business Meeting.

#### **Manager Craig Totaro** Manager Craig Totaro reported

- The construction for the bike lane's is still being continued due to the contractor leaving for another job.
- PECO will be doing some tree trimming in the Northwest corner of town, by Belmont Park in the upcoming weeks.
- The American Rescue Plan funds are due to land between the 9<sup>th</sup> and the 12<sup>th</sup> of September. There was some delay from July from earlier this year.
- The Historical Lansdowne Theatre continues the tank removal that is in the basement. There is still some testing in the soil of the basement that needs to be done on Monday, September 12<sup>th</sup>.
- We met with Mr. Curry regarding the DEI consultant work. This continues to be moving forward.
- The finance committee meeting is taking place the second Tuesday of September at 5:00 p.m. At the meeting Manager Craig Totaro and Ms. Donna Lang will have some preliminary budget looking at a five-year timeframe.

- On Wednesday September 28<sup>th</sup> we will have a budget forum.
- The boiler and HVAC system will be delivered on the scheduled date.

**Police Chief Kenneth Rutherford** Police Chief Kenneth Rutherford reported

- The Lansdowne Police Department for August 2022 responded to 651 incident reports
  - Seven of those were for false burglar or hold up alarms
  - 32 motor vehicle accidents
  - 10 adults were arrested
  - 0 juveniles were arrested
  - 953 parking tickets were issued
  - 78 motor vehicle violations
  - Five non-traffic violations
  - Seven vehicles were towed
  - 40 domestic related calls for service
- School opened today. It went smooth with a few minor hiccups. There was some traffic, but nothing out of the ordinary.
- We are still experiencing some theft from motor vehicles that are left unlocked.

**Engineer Kevin Matson** Engineer Kevin Matson reported

- The streets that are being resurfaced for the Road Program are Berkley, Jackson and the two portions of Windsor on the other side of town. The paving is scheduled for next week. The goal was to have this completed before school began, but there was a delay on the contractor's end.

**Fire Company Report** Vice President Naji-Taylor reported

- From the month of August there were
  - 58 total alarms
  - 493 year-to-date
  - Man-hours were 30 hours and 51 minutes
  - Firefighters responding on apparatus there were two average
  - Firefighters responding not on apparatus there was .4
  - Average in route time was four minutes to 31 seconds
  - Average arrival time was six minutes and 47 seconds
  - Average time on scene was 18 minutes and 43 seconds
  - Ambulance response was 1,179
  - Major fire incidents were four
  - Rescue or EMS assist was one
  - Hazardous conditions were five
  - Service call was one
  - Good intent call was two
  - False alarm call was 15
- Weekly checks were completed on all the equipment. There were no defects found.

**Mayor's Report** Mayor Byrne reported

- All council members should be trained to use our new camera system. Our committees are supposed to be hybrid, so this equipment that we have would make the meetings more effective for our community.
- On August 25<sup>th</sup> the first Mayor's forum was held in the 20<sup>th</sup> Century Club. The topic that was covered was the Environmental Advisory Council.
- October 29<sup>th</sup> was suggested for the annual Halloween Party. It will be held at the Landing due to COVID and easy cleanup. The budget will be roughly \$300 for party supplies.
- The mayor's cleanup will be taking place this Sunday the 11<sup>th</sup> at 10:00 a.m. We will meet at the foot of Gateway Slope and be cleaning up the Baltimore Avenue area.
- On September 17<sup>th</sup> at 1:00 p.m. the Lansdowne bike ride and walk will be taking place. The walk will be a shorter path than the ride.
- The residents who attend these meetings or listen later are greatly appreciated.

**President's Report** President Hover reported

**Economic Development:**

- On September 10<sup>th</sup>, Jamey's House of Music will celebrate the reopening to the business in partnership with Conshohocken Brewery.
- On September 17<sup>th</sup>, Camellia Coffee celebrates its official opening after a long soft opening, in which many of us have partaken of the great coffee and snacks.
- Work continues unabated on the Bike lanes in Lansdowne, and we look forward to the community Bike Ride and Walk on September 17<sup>th</sup>.

**Upcoming Community Events:**

- On September 8<sup>th</sup>, Open Sound continues their Open Sound series with a concert at the Lansdowne Landing from 6:00 p.m.-10 p.m.
- On September 10<sup>th</sup>, the LBPA will host the businesses on Shadeland Avenue, Shadeland Avenue Day from 11:00 a.m.-2 p.m.
- On September 10<sup>th</sup>, Jamey's House of Music plans a community celebration from 3:00 p.m.-10 p.m. to celebrate the reopening with Conshohocken Brewery.
  - Also, on September 10<sup>th</sup>, Gina Hackett Curry is hosting the event at Naylor's Run Park from 11:00 a.m.- 4:00 p.m.
- On September 15<sup>th</sup>, the LBPA hosts the Night Market at the Lansdowne Landing from 6:00 p.m.-10:00 p.m.
- On September 16<sup>th</sup>, Lansdowne Borough Council will join with the American Legion to host a ceremony to honor POW/MIA Day.
- On September 17<sup>th</sup>, Lansdowne Borough will celebrate with the many community partners and elected officials the opening of the bike lanes in Lansdowne with a community Bike Ride and Walk.
- On October 2<sup>nd</sup>, the LEDC's Arts on the Avenue Festival is taking place. The great community showcases the best of our community. And Lansdowne Borough Council is proud to be a co-sponsor of the event.

## Old Business

- **Code of Conduct – Ethics: Ordinance/Resolution** – Mr. Robert Scott reported
  - There will be more to report at the next Business Meeting.
- **Responsible Contractors Ordinance** –
  - There is a finalized version that will be available for council at the next meeting.
- **Brazilian Music Concert** – Ms. Bowker reported
  - The concert is scheduled to be October 22nd; however, the location is still being determined. The start time will probably be from 2:00 p.m.-3:00 p.m. We are probably looking at 200 seats, so we would like to do free reserve seating. Once we have the specifics for the concert, we will work on getting that out to the public.
- **HLTC Parking Analysis** – Manager Craig Totaro reported
  - He has taken on the data analysis which will help figure out HLTC parking.
- **POW MIA Day** – President Hover reported
  - The National POW-MIA Day of recognition will be celebrated in Lansdowne by flying the POW-MIA Flag on the third Friday of September to recognize the service members who fought bravely and who remain missing in action. We will honor the many service members who were taken prisoner in conflict zones for the past two centuries while fighting for the freedoms and rights we value in our Borough.

## New Business

- **Folk Club Lease Renewal** – Manager Craig Totaro reported
  - The Lansdowne Folk Club is beginning its 30<sup>th</sup> season of concerts here in Lansdowne.
  - The Folk Club is requesting to use the 20<sup>th</sup> Century Club for 10 shows in the upcoming months.
  - Sue Breen-Quinn, director of the Folk Club is working with their insurance carrier to get liability coverage renewed for the upcoming season.
- **RFP for Recycling Material Processing Services** – Manager Craig Totaro reported
  - We will come back in hopefully late October with a bid.
  - We pay \$45 a ton of recycling.
- **LEDC fee waiver request – PA Downtown Conference** – President Hover reported
  - They are planning to meet at the 20<sup>th</sup> Century Club.
  - They are asking to waive \$250.
- **TCC fee waiver Mansfield Brass Band Holiday Gig** – Ms. Bowker reported
  - The Mansfield Brass is currently booking its 2022 Christmas Season.
  - This event will take place on December 17, 2022, from 6:00 p.m. – 8 p.m. at the 20<sup>th</sup> Century Club.
- **LEDC request to set chair at Gateway Slope** – President Hover reported
  - There is a request to set chair at Gateway Slope.
- **Community Events Banner** – Ms. Martsolf reported
  - The EAC has events at Hayes Park and advertises in everyway possible.
  - There is a request for a banner to be hung with a QR code that helps advertise these EAC events.
  - There is a motion to approve the purchase of the banner.

**Public Comment** Vice President Naji-Taylor motioned to move into Public Comment. Seconded: Ms. James

- Will Griffin resident at 182 Blackburn Avenue wanted to thank Chief Rutherford and all of those who helped cleanup his street for the mayor's monthly cleanup day last month.

**Action Items** Vice President Naji-Taylor motioned to move from Public Comment to Action Items. Seconded: Ms. James Vote: Unanimous

1. Ms. James motioned to Authorize payment of bills for the period. Seconded: Vice President Naji-Taylor Vote: Unanimous
2. Vice President Naji-Taylor motioned to dissolve the Board of Health. Seconded: Ms. James Vote: Unanimous
3. President Hover motioned to authorize filing a petition for conservatorship of the property 135 Walsh Road. Seconded: Ms. James Vote: Unanimous
4. Ms. Young motioned to advertise for RFP for Recycling Materials Processing Services. Seconded: Ms. Bowker Vote: Unanimous
5. Ms. Bowker motioned to enter agreement with the Lansdowne Folk Club for use of the 20<sup>th</sup> Century Club. Seconded: Ms. James Vote: Unanimous
6. Ms. Bowker motioned to waive rental fee for the Mansfield Brass Band at the 20CC on December 17<sup>th</sup> from 6-8 p.m. Seconded: Ms. James Vote: Unanimous
7. President Hover motioned to adopt Resolution 2022-36 recognizing POW MIA DAY. Seconded: Ms. James Vote: Unanimous
8. Ms. Martsolf motioned to approve the displaying of the Community banner on Borough Green for the September 17<sup>th</sup> event from the 12<sup>th</sup> to the 17<sup>th</sup>. Seconded: Ms. James Vote: Unanimous
9. Ms. Bowker motioned to approve up to \$500 for audio equipment for the Brazilian Music Event Seconded: Vice President Naji-Taylor Vote: Unanimous
10. President Hover motioned to provide a fee waiver for the LEDC for use of the 20<sup>th</sup> Century Club for the Pennsylvania Downtown Conference. Seconded: Ms. James Vote: Unanimous
11. President Hover motioned to allow the LEDC to abridge the existing agreement with the Borough to allow for the placement of the Big Chair at Baltimore and Scottdale Roads.

**Adjournment** President Hover motioned to adjourn the Business Meeting at 8:10 p.m. Seconded: Ms. James Vote: Unanimous

Respectfully Submitted,

Hannah Pavlo

Borough Secretary