

Lansdowne Police Department
Application for Overnight Parking Permit
(Ref. Borough Code Sect. 312-13 - Borough Ordinance #1100)

APPLICANT: _____
(LAST) (FIRST) (M.I.)

ADDRESS: _____ APT # _____

REGISTERED OWNER: _____
(LAST) (FIRST) (M.I.)

MAKE OF VEHICLE _____ MODEL _____ COLOR _____

LICENSE PLATE# _____ STATE _____ TRUCK CLASS 1 2

PARKING LOCATION: _____

I do hereby certify that the information provided on this application form is **CORRECT**. That the vehicle is utilized by the applicant and is properly Registered, State Inspected and Insured. It is further understood that submitting any false information or failure to abide by the Ordinance will result in possible fines and the loss of Overnight Parking Privilege.

ALL PARKING PERMITS WILL EXPIRE ON DECEMBER 31ST OF EACH YEAR.

Permit renewals may be made after October 1st each year. The annual fee for an Overnight Permit is \$40.00 and this fee is pro-rated on a monthly basis after March 31st.

Make checks payable to: **BOROUGH OF LANSDOWNE.**
All returned checks are subject to a \$40.00 Administrative Fee.

NOTICE: A replacement permit will be issued free of charge when transferring the permit from one car to another provided that the original permit is returned to the police department for the exchange and an updated application is filled out. If the original permit is NOT returned, a new permit replacement fee of one half of the current pro-rated cost will be charged. If the permit is lost or placed in the wrong location on a vehicle, a fee of \$10.00 will be charged for Administrative Costs. **See reverse of this application for proper placement of permit sticker.**

PARKING PERMIT # _____ DATE PURCHASED: _____ Rec'd By: _____

Applicant Signature: _____ Telephone # _____

Overnight Parking Permit Directions for applying to vehicle!

Lansdowne Overnight Parking permits are to be applied to the outside of the vehicle preferably on the rear window or as designated on the application for the permit.

There are numerous reasons for the permit being displayed on the outside of the vehicle including, but not limited to:

Visibility

Security

Convenience

Care should be taken when applying a new permit to insure that it adheres to the glass and will remain for the entire year.

The location should be clean, dry and above freezing at the time the permit is applied. If purchased during winter months, the car should be warmed prior to application. (Defrost windows and run the heater for a period to bring the surface temperature above freezing.)

All old (expired) permits should be removed from the vehicle and the new permit should never be applied over top of an older permit.

Care should be exercised in winter months when scraping ice and snow from the vehicle. Permits scarped off while removing snow will not be replaced unless you pay a replacement fee. (No exceptions)

If you sell your car prior to the end of the permit year, you can obtain a replacement permit without charge ONLY if you remove the old permit and bring it to Borough Hall when obtaining a replacement. Failure to bring the old permit will result in a fee for replacement.