

## **Lansdowne Borough Council**

### **BUSINESS MEETING**

**September 7, 2016**

### **APPROVED MINUTES**

The Lansdowne Borough Council Business Meeting was held on Wednesday, September 7 June 1, 2016, 7:00 p.m. at borough hall. Members present: Mr. Aubrey, Ms. Byrne, Ms. English, Mr. Radich and Ms. Williams. Absent: President Schleigh, Councilwoman James and the Fire Company Representative. Also in attendance: Mayor Campuzano, Borough Manager Totaro, Borough Secretary Henry, Borough Solicitor Scott and Police Chief Donegan.

Mayor Campuzano opened the meeting with the Pledge of Allegiance.

**Approval of Agenda:** Ms. Byrne moved to approve the agenda. Ms. Williams seconded. Vote: unanimous.

**Approval of Minutes:** No minutes to approve. No Business meetings held in July or August.

**Public Comment:** There was no visitor comment.

### **REPORTS**

**Solicitor's Report** – Mr. Scott had no formal report.

**Treasurer's/Manager's Report:** Mr. Totaro reported on the following matters:

1. Pension fund managers have been changed to PNC Bank. The Police Pension Fund will be liquidated and changed over next week and the Non-Uniform Pension Plan will soon follow the same process. Mr. Aubrey asked if this change would impact the gains/losses in the pension plans. Mr. Radich indicated there would be no adverse affect.
2. South Lansdowne Avenue parking - due to the realignment of lanes from the Penn Dot light signalization program, the lane width has increased near the Septa Bridge and is impeding some of the lot parking spaces. Mr. Totaro will be working with planners over the next two weeks to re-do the design and some metered parking spaces may be unusable for a few weeks.
3. Septa station work - property maintenance work is almost complete. There will be a new key card system installed at the train station.

**Chief of Police Report** – Chief Donegan reported that crossing guard training has been completed for 30 guards as of August 18th. All school signage is up and fresh line painting is completed. The 2017 overnight parking permits will be on sale within a month. The part time police officer has completed all training and is expected to be sworn in at the next General Meeting of Council. The stop bar at the Marshall Road/Owen Avenue intersection has been painted. The Chief reported there had been one reportable accident at the site and two non-reportable incidents. The Chief mentioned that the proposed cooperation strategy agreement for

handling stray dogs with Dr. Weinberg (the new veterinarian who took over the Emas Pet Hospital site) cannot be completed at this time but will be revisited in about a year. Dr. Weinberg is striving to build up his new practice in the Borough. Ms. Williams questioned the recent number of car and house break ins. The Chief noted that one arrest had been made and urged residents to keep their cars locked at all times and to lock any first floor windows if leaving the house for any period of time.

**Fire Company Representative Report** – Mayor Campuzano reported that the Housing Ceremony for the new fire truck would be held on October 1st at the Lansdowne Fire Company from 3-4 p.m. A dinner reception will follow from 6:30-10:00 p.m. at the 20th Century Club.

**Mayor's Report** – Mayor Campuzano reported as follows:

1. The Mayor asked that Lansdowne Avenue from Scottdale Road to Stewart Avenue be cleaned before the upcoming Arts Festival as well as the Owen and Highland Avenue lots.
2. Mayor Dukes of East Lansdowne has invited Mayor Campuzano and Borough Council members to attend a 9/11 memorial event at 7:00 p.m. in the East Lansdowne Borough Hall to dedicate a steel piece from the Twin Towers that will reside at East Lansdowne Borough Hall.
3. October 8th - electronics and shredding event will be held from 9:00 a.m. to 1:00 p.m. with East Lansdowne also participating. Place: Highland Avenue parking lot. TVs and computer monitors will be accepted.
4. Borough newsletter has been distributed.
5. The Halloween Party plans are moving forward and flyers advertising the event are being printed. The Mayor indicated he would pay for these items out of his discretionary budget. Expected costs are about \$300.
6. The Mayor commented that the whiter, brighter street lights being tested would better serve residents.
7. The Mayor asked if any ideas were forthcoming from the 2018 Celebration/Events Committee. Ms. Byrne commented they would be attending the next Community Relations Committee meeting to share their ideas.

**President's Report** – No report was given in President Schleigh's absence.

#### **OLD BUSINESS:**

1. **K-9** - Chief Donegan presented the K-9 unit proposal breakdown costs. The Chief mentioned that the Department was able to get the Crown Victoria vehicle platform for free, thereby saving \$2,226. Start up costs will now be in the \$2,000 range. Donations to date amount to \$1,100. Vehicle repairs are being donated by Dimascio's Auto Repair. Emergency lighting is being donated by the Fire Company and will be installed by P. Bochanski. Vehicle parts will be donated by Church's Auto Body and the K9 Safety Heat sensor will be donated by I.M.C. Total estimated recurring yearly costs (subject to inflation) for vet visits/vaccinations, food and insurance premium will be approximately \$1,574.

**MOTION:** Ms. English moved to secure a K-9 officer for Lansdowne Borough. Ms. Williams seconded. Vote: unanimous.

**NEW BUSINESS:**

**1. Hoffman Park tree memorial request** - Mandy Hinrichsen was present to give a proposed outline for a memorial tree planting in memory of Theresa Francione, original founder of the Rags 2 Riches Animal Rescue, who died suddenly on August 11, 2016. Ms. Francione was a long time Lansdowne resident and avid animal lover. Ms. Hinrichsen presented pictures of the proposed trees and memorial plaques and would like to hold the ceremony on September 18th. Mr. Aubrey indicated he would like to first present the ideas to the Park and Recreation Board. Mayor Campuzano felt that the Shade Tree Commission should also be involved.

**MOTION: Mr. Aubrey moved to allow the tree planting as described contingent upon the Park and Recreation Board and Shade Tree Commission approval. Ms. Byrne seconded. Discussion:** Mr. Totaro noted the placement of the plaque should be to the left of the proposed site and the chosen tree should be suitable to the location. **Mr. Aubrey amended his motion to include specifics about the tree, plaque and location. Ms. Byrne seconded. Vote: unanimous.**

**2. Trash Cans** - Ms. Williams presented proposed photos for various trash cans to replace the green barrel cans now in the central business district. The new cans would be black for the business district as well as outlying areas in the Borough. The cans in the Borough parks would be replaced "as needed", based on the Hoffman Park model. Mr. Totaro estimated that 2-4 cans would be replaced each year for a cost of about \$200 apiece.

**3. Sycamore Park electric/Linda Celia** - Ms. Byrne commented that Ms. Celia is letting the Community Relations Committee use her electric power for the band at the End of Summer BBQ event in Sycamore Park. There was a discussion about a proposed gratuity and the consensus was to send a thank you note and flowers to Ms. Celia.

**MOTION: Ms. Byrne moved to send a thank you note and \$30 flower bouquet to Ms. Celia. Ms. Williams seconded. Vote: unanimous.**

**4. Borough/Moreland Development/Bates award** - Mr. Totaro reported that this award is given by the Delaware County Planning Commission to recognize outstanding examples of planning, design and land development. Lansdowne Borough will receive the award along with other professionals associated with the Lansdowne Center Walgreens project. The presentation will be held September 15, 2016, 4:00 p.m. in Room 100 of the Delco Government Center at 201 West Front Street, Media, PA.

**5. Budget Schedule** - Mr. Radich presented the proposed 2016 Budget Schedule to be adopted at the next General Council meeting. The proposed dates for Committees and Borough Council are: September 26 and 27, October 3, 5, 12, 13 17, and 19. The budget will be presented at the November 2nd Borough Council business meeting for a 10 day comment period. The vote to advertise and adopt millage will be held at the December 7th Council meeting. The final budget will be adopted at the December 21st Council meeting.

**6. Artist Agreement** - Mr. Totaro presented the agreement between the Borough of Lansdowne and Elisabeth Nickles related to the upcoming 2020 House event on November 11,

2016 and ending on November 27, 2016. Mr. Totaro indicated this agreement was identical to the other agreements used in the past for such events but now included an amended notation regarding commissions for any sales now above \$200 as noted under item 7.

**MOTION: Mr. Aubrey moved to adopt and accept the Artist agreement as amended. Ms. English seconded. Vote: unanimous.**

**Action Items:**

1. Mr. Radich moved to authorize payment of bills for period. Mr. Aubrey seconded. Vote: unanimous.
2. Ms. Williams moved to award 2016 paving program contract to A. F. Damon. Ms. English seconded. Vote: unanimous.
3. Ms. Williams moved to authorize Borough Council payment of \$105 to Liz Steele Coats for her Arts Festival sculpture. Ms. Byrne seconded. Vote: unanimous.

**Executive Session** - Ms. Byrne moved to adjourn to executive session to discuss a real estate issue. Ms. English seconded. Vote: unanimous. The meeting adjourned to executive session at 8:05 p.m.

**Public Session** – No motions were made upon reconvening to public session.

**Adjourn** – Ms. Williams moved to adjourn the meeting. Ms. English seconded. Vote: unanimous. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Barbara Ann Henry  
Borough Secretary