

Lansdowne Borough Council

Reorganization Meeting

January 4, 2016

**APPROVED MINUTES**

The Lansdowne Borough Council Reorganization Meeting was held on Monday, January 4, 2016, 7:00 p.m. at the 20th Century Club. Council members present: Ms. Byrne, Ms. English, Ms. James, Mr. Radich, Mr. Schleigh and Ms. Williams. Absent: Councilman Aubrey. Also present: Mayor Campuzano, Borough Manager Totaro, Borough Secretary Henry, Borough Solicitor Scott and Police Chief Donegan.

Mayor Campuzano called the meeting to order and led with the Pledge of Allegiance.

The Mayor then swore in individually with the oaths of office Council members Robert Radich, Tangelo James and Susan Williams.

The Mayor called for nominations for Council President.

**Ms. English moved to nominate Michael Schleigh as Borough Council President. Mr. Radich seconded. Roll call vote: unanimous.**

The Mayor called for nominations for Council Vice President.

**Ms. English moved to nominate Robert Radich as Borough Council Vice President. Ms. Williams seconded. Voice Vote: unanimous.**

**New Business:** Motions to appoint the following:

**Robert W. Scott, Borough Solicitor - Mr. Radich moved to appoint Mr. Scott as Borough Solicitor. Ms. Byrne seconded. Vote: unanimous.**

**NDI Engineering Inc., Borough Engineer - Ms. Williams moved to appoint NDI Engineering as Borough Engineer. Mr. Radich seconded. Vote: unanimous.**

**Vacancy Board Chair - Ms. Byrne moved to appoint Suzanne McElroy as Vacancy Board Chair. Ms. English seconded. Vote: unanimous.**

**Barbara A. Henry, Borough Secretary - Mr. Radich moved to appoint Barbara Henry as Borough Secretary. Ms. Byrne seconded. Vote: unanimous.**

**Craig Totaro, Borough Manager - Mr. Radich moved to appoint Craig Totaro as Borough Manager. Ms. Byrne seconded. Vote: unanimous.**

**Ellen Lustgarten, Borough Treasurer - Mr. Radich moved to appoint Ellen Lustgarten as Borough Treasurer. Ms. Byrne seconded. Vote: unanimous.**

Bills for the period were not approved as there was no check register detail.

Suspension and continuance of Business Meeting -

**Ms. Byrne moved to suspend and continue the business meeting to January 6, 2016. Mr. Radich seconded. Vote: unanimous.**

**Adjourn - Ms. Williams moved to adjourn the meeting. Mr. Radich seconded. Vote: unanimous.**

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Barbara Ann Henry  
Borough Secretary

Lansdowne Borough Council

Business Meeting

January 6, 2016

**APPROVED MINUTES**

The Lansdowne Borough Council Business Meeting was held on Wednesday, January 6, 2016, 7:00 p.m. at borough hall. Members present: President Schleigh, Ms. Byrne, Ms. English, Ms. James, Mr. Radich and Ms. Williams. Absent: Councilman Aubrey. Also in attendance: Mayor Campuzano, Borough Manager Totaro, Borough Secretary Henry, Borough Solicitor Scott and Police Chief Donegan. The Fire Company representative was absent. Mayor Campuzano opened the meeting with the Pledge of Allegiance.

The agenda was approved.

**Approval of Minutes:** Ms. Byrne moved to approve the minutes of the December 2, 2015 meeting of Borough Council. Ms. Williams seconded. Vote: unanimous.

**Public Comment** – Mr. Radich moved to suspend Roberts Rules of Order to hear public comment. Ms. Byrne seconded. Vote: unanimous.

**1. Maryanne Surla** - resident on East Marshall Road. Ms. Surla thanked Borough Council for the beautiful business district holiday lighting and Christmas banner and for once again having free meter parking during the holiday season. Ms. Surla mentioned she would be attending public safety committee meetings with her concerns regarding traffic safety issues, specifically that traffic coming over the train station bridge and turning into the parking lot. Also, the traffic turning onto Lansdowne from Marshall Road is a safety hazard. Ms. Surla noted that there are a lot of art venues in the area and asked if such a space could be utilized for holding a youth dance (12-15 year old age range) on a Friday night. Ms. English commented that the public safety committee has been looking into the Marshall Road problem. Ms. Byrne commented that the dance suggestion could be discussed at the next Community Relations Committee meeting.

**2. David Bennett** - In his capacity as Chair of the Darby Creek Valley Association, Mr. Bennett presented Borough Council members with information regarding the 31st annual Darby Creek/Cobbs Creek Watershed-wide cleanup to be held on April 23, 2016. Mr. Bennett asked Borough Council to consider sponsoring this event with a \$100 donation for recognition on the 2016 place map that helps to publicize the cleanup event.

**MOTION: Ms. English moved to donate \$100 to the Darby Creek Valley Association to sponsor the cleanup event. Mr. Radich seconded. Vote: unanimous.**

Ms. Byrne moved to resume Roberts Rules of Order. Ms. Williams seconded. Vote: unanimous.

## **REPORTS**

**Treasurer's/Manager's Report:** Mr. Totaro had no formal report.

**Solicitor's Report** – Mr. Scott had no formal report.

**Chief of Police Report** – Chief Donegan reported that Michael Ammon has been sworn in as a new full time police officer and started his duties on January 4, 2016. The police department is focusing on hiring a part time officer to replace officer Salimas who recently left the force. Preparations are underway for the 2nd annual Youth Police Academy that will start sometime in March. Overnight parking enforcement resumed January 4th.

**Fire Company Representative Report** – No report was given.

**Mayor's report** – Mayor Campuzano reported that he, Ms. English and Chief Donegan will be meeting with Representative Margot Davidson and a Penn Dot representative on January 11th to discuss the large number of Marshall Road accidents. The Mayor also asked Mayor Micozzie to attend but has not yet received a response. The Mayor will be awarding the Jingle Judge awards at the January general meeting. The Mayor is reaching out to Alliance Sportswear to see if they would be interested in being the spotlighted borough business at the January general meeting. The Mayor is still reaching out to a few individuals for the Redevelopment Authority. Mr. Scott indicated that five members are the limit. The Mayor, President Schleigh and Ms. James are current members and there are two open spots.

**President's Report** – President Schleigh reminded Borough Council members and appointed personnel to fill out the financial disclosure statements.

**OLD BUSINESS:** There were no items for Old Business.

**NEW BUSINESS:**

**1. Borough Council Committees and meetings schedule** - President Schleigh asked for input regarding any changes to the committees, i.e., reducing or increasing the number of committees, what is or is not working, allocating the responsibility and oversight for each committee to see if the work load is equitable and fair, etc. Ms. English commented on why sewers were included under the Environment Committee, noting it should be under Infrastructure. President Schleigh agreed but the DEP issues would need to be included as well. Ms. Byrne commented she was not aware that the Community Relations committee had oversight over the School Board. President Schleigh noted this concept was more of a liaison position. Mr. Radich noted that in the past the School Board had expressed no real interest in this regard. Ms. English questioned the educational services agency in the Public Safety Committee. Mr. Scott indicated that it exists to avoid having to pay crossing guards unemployment during the summer when school is not in session. Ms. Williams questioned whether it was appropriate at this point to review the goals and objectives of the Economic Development Committee and determine if they are still the same.

President Schleigh noted that not every goal and objective had to be discussed tonight but the current discussion should involve a calendar of committee meetings, who would be on each committee and the responsibility of each committee. Ms. Williams also noted that there is a lot of overlap among the committees. Mr. Radich objected to the short notice given regarding having all the particulars for this discussion. President Schleigh tabled the discussion, noting that it would be revisited after each Committee had thoroughly discussed the aforementioned issues. The Committee meeting schedule will, however, be advertised now.

**2. 72 South Wycombe Avenue** - to be discussed in Executive Session.

**Action Items:**

1. Mr. Radich moved to authorize payment of bills for period. Ms. Williams seconded. Vote: unanimous.
2. Ms. Williams moved to advertise bids for exterior improvements for the 20th Century Club and 2020 House. Ms. Byrne seconded. Vote: unanimous.
3. Mr. Radich moved to adopt Policy for Compliance with Regulations for Tax-Exempt Securities. Ms. Byrne seconded. Vote: unanimous.
4. Mr. Radich moved to advertise Ordinance 1299 regarding the 2016 sewer fee. Ms. Williams seconded. Vote: unanimous.
5. Ms. Byrne moved to execute InsideOut agreement with the Philadelphia Museum of Art. Ms. English seconded. Vote: unanimous.

**Executive Session** - Ms. Williams moved to adjourn to executive session to discuss real estate and personnel issues. Ms. James seconded. Vote: unanimous. The meeting adjourned to executive session at 7:45 p.m.

**Public Session** – Upon reconvening to public session, the following motions were made:

1. **Mr. Radich moved to accept the Settlement Offer for the 72 S. Wycombe Avenue property. Ms. English seconded. Vote: unanimous.**
2. **Ms. James moved to authorize Borough Council to send a letter to the Historic Lansdowne Theater Corporation. Mr. Radich seconded. Vote: unanimous.**

**Adjourn** – Ms. Byrne moved to adjourn the meeting. Ms. English seconded. Vote: unanimous.  
The meeting adjourned at 8:12p.m.

Respectfully submitted,

Barbara Ann Henry  
Borough Secretary